

January 12, 2022

The Board of Trustees and the Planning & Zoning Commission, of the Town of Hayti, South Dakota, met on Wednesday, December 13, 6:30 p.m. at the City Office. Members present were Deb Goebel, Donna Struckman, Ron Schlenker, Greg Biederstedt, and Jeremy Struckman.

Others attending; Jed Kulla, Dave Olsen, and Doug Weelborg.

Chairwoman Deb Goebel called the meeting to order.

The Pledge of Allegiance was said.

Public Comment: Doug Weelborg

Two items were added to the agenda, the road on Kiner Court and 3<sup>rd</sup> St. and Snow removal on the sidewalks on Main St. Schlenker made a motion to approve the agenda; seconded by Biederstedt. All voted in favor, the motion carried.

Minutes of the previous meeting of December 13, 2021 were read. Chairwoman Goebel clarified in the section on bonuses; the city council does not and has never given themselves bonus', it is illegal to do so. Struckman made a motion to approve the minutes, J. Struckman seconded. All voted in favor, the motion passed.

Motion by J. Struckman, seconded by Biederstedt, to approve the monthly financial report; all voted in favor, the motion carried. Finance Officer Reuer made a clarification on the bill paid to Basin Tile in Dec. The amount of the check was \$3,775.52 - \$2,142.86 was the bid amount for work on the ditches, and \$1,632.66 was for another job; to add culvert's and approaches to the north addition.

Balance on hand in each fund as of December 31, 2021 are: General Fund, \$67,556.51; Street Improvement Fund, \$138,681.25; City Police, \$43,346.08; Economic Development Fund, \$60,582.00; Water Fund, \$107,036.99; Sewer Fund, \$99,810.48; Wastewater Replacement Fund, \$85,716.80. Total of all funds: \$602,730.11.

Motion by Biederstedt, seconded by R. Schlenker, to approve the following bills; Reliabank, other expense-bonus, 1,200.00; Reliabank, supplies, 60.00; David Peterson, service, 50.00; Juttings Grocery, supplies, 129.82; Mary Claire Bauer, supplies, 16.18; OtterTail, utilities, 1,308.99; Corwin Namken, wages, 1,321.17; SDRS, retirement, 448.80; Debra Goebel, wages, 44.32; IRS, withholdings, 1,806.91; AT&T, utilities, 86.22; AT&T, utilities, 83.38; Corwin Namken, wages, 1,025.78; Carol Reuer, wages, 732.73; Sue Binde, wages, 429.58; Don or Brenda Guthmiller, other expense, 60.00; Greg or Pat Biederstedt, other expense, 50.00; Roger or Helen Squires, other expense, 40.00; Hamlin Co. Publishing, publishing, 56.61; SD 811, prof. fee, 30.24; Code enforcement Specialists, services, 740.91; SDUID, insurance, .91; Jeff's Vacuum Center, maint., 23.95; Juttings supplies, 32.30; Menards, supplies, 135.19; Hamlin Building Center, supplies, 33.37; Equipment Blades, Inc., supplies, 400.80; DvL Fire & Safety, maint., 203.25; Titan Machinery, supplies, 988.25; HCFC, supplies, 554.85; Hamlin Co. Sheriff, prof. fee, 180.00; ITC, utilities, 195.70; NorthWestern Energy, utilities, 358.61; Bass Sanitation Inc., utilities, 3,437.00; SD Dept. of Revenue, sales tax, 450.60; Print-Em-Now, supplies, 107.10;

#### ECONOMIC DEVELOPMENT

OtterTail, utilities, 68.97; Reliabank, principal & interest, 1,000.00; Reliabank, principal & Interest, 1,000.00; H-D Electric, utilities, 40.64; NorthWestern Energy, utilities, 10.65;

#### WATER-SEWER

OtterTail, utilities, 187.95; Corwin Namken, wages, 566.21; IRS, withholdings, 304.21; Corwin Namken, wages, 439.66; ITC, utilities, 90.54; NorthWestern Energy, utilities, 73.51; SD Dept. of Health, prof. fee, 15.00; DANR, prof. fee, 50.00; Sioux Rural Water, utilities,

4,356.50; Print-Em-Now, supplies, 198.90;

Police Report: Officer Jim has been in contact with DOT about making the courthouse corner either a two way or three way stop sign; DOT recommends a 3 way stop.

Schlenker made a motion to make the intersection a three way stop, J. Struckman seconded it, all voted in favor; motion passed.

Corwin's Report: There is too much ice on the water tower to fix the leak; this will be on hold until spring. The 2022 water books have been delivered (they are usually placed between two doors), they have yellow tickets. If you did not receive one, please contact the city office and one will be sent to you; 783-3839.

Acting as the Planning and Zoning board, Schlenker made a motion to approve the preliminary plat of Marsh Lake Industrial Second Addition/Resolution 22-1, Biederstedt seconded the motion. All voted in favor, motion passed.

#### RESOLUTION 22-1

### RESOLUTION OF THE PLANNING AND ZONING COMMISSION APPROVING PRELIMINARY PLAT

At a meeting of the planning and Zoning Commission of the Town of Hayti, Hamlin County, held on Jan. 12, 2022 in said Town at 6:30 p.m. there were present:

WHEREAS, an application has been made to this Commission by Hamlin County Farmers Cooperative for the approval of a Preliminary Plat entitled Marsh Lake Industrial Second Addition, and

WHEREAS, the Preliminary Plat submitted herein does not conflict with the Future Land Use Map, Major Street Plan Map, and Official Zoning Map,

WHEREAS, it appears to the best interest of the Town that said application be approved subject to certain conditions,

NOW, THEREFORE, BE IT RESOLVED that the Preliminary Plat map entitled Marsh Lake Industrial Second Addition showing no new proposed streets and blocks or lots filed with the Commission, be and the same hereby is approved upon condition that all proposed infrastructure improvements shall be constructed in accordance with standard specifications and procedure acceptable to the Planning and Zoning Commission.

Biederstedt made a motion to close the Planning and Zoning meeting, seconded by D. Struckman. All voted in favor, motion passed.

Biederstedt made a motion to approve the Town Board's Resolution 22-2 (same as P&Z Resolution, on file in Finance Office), Schlenker seconded the motion. All voted in favor, motion passed.

Schlenker made a motion to designate Hamlin County Publishing as the official newspaper of the Town of Hayti; J. Struckman seconded the motion. All voted in favor, motion passed.

1<sup>st</sup> Reading of Ordinance 321 – Dynamic Brake was read.

Dave Schaefer, on behalf of emergency management, notified the city council that the town should be split into North and South for addressing, with Redbird Ave. being the divider; also, all street addresses need to be 3 digit numbers, currently they are 2 digit numbers. Mr. Schaefer will assign the new addresses for the Town of Hayti. J.

Struckman made a motion to have Dave Schaefer change the addresses, D.

Struckman seconded the motion. All voted in favor, motion passed. With this change, some of the residents will have a physical address change.

Biederstedt made a motion to approve a 2022 contract with Code Enforcement Specialists, Schlenker seconded the motion. All voted in favor, motion passed. The city council specifically said they did not want a road connecting Hansen Ave. with the industrial area. There has been a road built connecting them which was not approved. Corwin will obtain a road closed sign and it will be placed on the road. Business' on Main Street will be sent letters reminding them that they are responsible for snow removal in front of their business within 48 hours of a snowfall. Residents are also obligated to clear the snow on the side-walks in front of their residence within 48 hours of a snowfall. Schlenker made a motion to enter executive session, to discuss personnel, at 7:00 p.m., Biederstedt seconded, all approved. D. Struckman made a motion to come out of executive session at 7:15 p.m., seconded by J. Struckman, all approved. Schlenker made a motion to set the wages of employees for 2022, seconded by D. Struckman. All voted in favor, motion passed. 2021 wages - Head Maintenance, \$3,740.00 per month plus \$350.00 per month insurance benefit; Finance Officer, \$1,010.00; Firehall Custodian, \$410.00 per quarter; Custodian, \$16.50 per hour; Part time, \$9.45 per hour (min. wage); Landfill Attendant, \$12.00 per hour; Asst. Maintenance, \$12.00 per hour, City Council members, \$90.00 per meeting, special meetings, \$25. 2022 wages - Head Maintenance, \$3,860.00 per month plus \$350.00 per month insurance benefit; Finance Officer, \$1,040.00; Firehall Custodian, \$410.00 per quarter; Custodian, \$17.00 per hour; Part time, \$9.95 per hour (min. wage); Landfill Attendant, \$13.00 per hour; Asst. Maintenance, \$13.00 per hour, City Council members, \$90.00 per meeting, special meetings, \$25. The next regular meeting is set for Wednesday, Feb. 9, 2022; 6:30 p.m. at the City Finance Office. There being no further business, motion by Biederstedt; seconded by J. Struckman to adjourn. All voted in favor, the meeting adjourned.

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Print name

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Print name

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Debra Goebel, Chairwoman

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Carol Reuer, Finance Officer